



## **TPSS Board of Representatives Meeting**

Date: February 21, 2010

Time and Place: 6:00pm, TPSS community room

Present: Lorig Charkoudian (LC), Nelson Graves (NG), Darhyl Lyons (DL), Loni McCollin (LM), Bill Rogers (BR), Nessa Richman (NR), Mary Rooker (MR), David Walker (DW)

Absent: Deborah Taylor (DT)

Others Present: John Kidney (JK) – GM, Steve Dubb (member), Claretta Daniel (employee), Julia Heiner (photographer), Marilyn Morgan (member), Erin Seager (Board Administrator candidate), Michael Hildner (Board Administrator candidate)

Minutes Submitted by: Elizabeth Darby

### **OPEN MEMBER FORUM**

- Steve Dubb, member, suggested to the Board that the Co-op become a member of the National Co-operative Business Association. (It turned out that the Co-op is already a member.) Steve also suggested an alternative to policy governance that would involve 1-year plans developed by staff and approved by the board, and 5-year plans developed by the board.
- NR let the board know that a Healthy Food Finance Initiative has been announced by the federal government, which involves low-interest loans.

### **RESOLUTIONS**

- January minutes were approved as amended.
- The GM Monitoring Report for Policy L4 was accepted by the Board.
- The Board authorized JK to sign a 5-year lease for the Takoma Park store, according to the attached proposal.
- The Board adopted for following goals for 2010:
  - Discussion and consideration of the future direction of the two stores.
  - Comprehensive review and revision of the Articles of Incorporation.
  - Comprehensive review and revision of the Board Policies, including Expiration/Sunset of policies and staff training.
- The Board accepted the resignation of NR, effective March 31 2010.
- The Board resolved to offer DT's Board slot to Emily Townsend, who agreed. The Board appointed Emily Townsend. The Board resolved to offer NR's Board slot to Jerome Paige.

- The Board resolved that the Articles Committee will take on the question of Board compensation.
- The GM Monitoring Report for Policy L7 was accepted by the Board.
- The Board Monitoring Report for Policy G3 was tabled until the March meeting.
- The Board authorized JK to contribute \$20,000 to the Old Takoma Business Association's Revolving Loan Fund for a 3-year term at 0% interest.

## DISCUSSION

- Takoma Junction Fireside Group: JK attends the meetings of this informal group that reports to City Council and addresses issues like parking, awnings, and traffic patterns.
- Local Foods Committee Report: The Local Foods Committee has completed its work and submitted a report to the Board, which is available on the Co-op's website. The Committee consisted of 12 members, including members of the groups Transition Takoma and Montgomery Victory Gardens, and met from April to November, 2009.
- Committees:
  - Living Wage – chair: Jerome Paige – Will be on the agenda for the March meeting.
  - Membership – chair: Steve Dubb – will meet on Saturday March 20.
  - Finance – chair: David Walker – will meet after the 2009 Financial Review has been completed by the auditor, hopefully mid-March.
  - Nominating (Board elections) – chair: Loni McCollin
  - Articles of Incorporation – chairs: Nelson Graves and Lorig Charkoudian
- GM Report: HUGE Thank-you to all staff who kept the stores open and meeting customers' needs during the snow; NCGA GM semi-annual conference; CAP sales flyers changing from a 4-week schedule to a 2-week schedule to increase sales volume; customer survey being created; TQM trainings; welcome to Alzira Isata, new marketing manager; Michael Olson is new POS/inventory coordinator; Board admin position being advertised; EEOC training; Employee Handbook under review until Feb 28; web-content program under way; customer loyalty program on hold. Wellness dept re-designing their floorspace.

## BOARD MEMBER ATTENDANCE TALLY

### 2010 Board, beginning January 2010 (December meeting cancelled due to snow)

<u>Member</u>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Charkoudian	*	*							
Graves	*	*							
Lyons	*	*							
McCollin	*	*							
Richman		*							
Bill Rodgers	*	*							
Rooker	*	*							
Taylor									
Walker	*	*							

