

TPSS Membership Committee
November 11, 2013
201 Ethan Allen, Takoma Park, MD 20912

MINUTES

1. Check-In/Agenda Approval

In attendance: Dan Robinson, Emily Townsend, Steve Dubb (committee chair)

Absent: Sherri Collins (sick).

Meeting called to order at 7:35 pm

2. Approval of Minutes from September 9, 2013

Minutes approved as submitted by consent.

3. Membership meeting and newsletter recap

Moving from Historic Takoma to TPSS meant that some items were left, so be careful about that. In general, catering worked well. Dan would like to see discussion of whether a buffet-style instead of served plates would be possible. Our members were upset at lack of prior notice for Silver Spring store closure and lack of opportunity to intervene. Unfortunate that speaker canceled. **Emily will follow up with speaker, Matt Mulder, for newsletter article.**

Newsletter: candidate statements looked good. **Steve – write on the membership meeting. Emily—product selection guidelines. Should feature pictures of the new board members and election outcome. Dan: finance blurb.**

No float article – where is it? ☺. Ask Khalil and Erin to write an article about who won the election.

4. Membership budget (Board and operational)

If it's in our budget, it gives us a responsibility to do it. **Recommendation: Member-Owners Meeting costs should stay in Board budget. Approved by consensus.**

5. Strategic relations with OTBA

Dan: Update – Abdi and Marilyn met with Laura and Patty. According to Abdi and Marilyn, it was a productive meeting.

6. Membership list compliance with audit requirements

Sherri provided written report – plan has been developed working with consultant Jim Johnson.

7. Web communication strategies

Remove crawl saying voting ends on November 8th, given that it is already November 11th. **Steve will e-mail Sherri and Marilyn.**

8. Latino outreach update

Tabled as Sherri is not present.

9. Transition: choosing new committee chair

Emily will serve as interim Chair, at least until the new board is seated.

10. New Business

- Education Events
- Education Materials
- Newsletter
- Web
- Latino outreach
- Membership list audit compliance update
- Membership committee goals for the New Year ☺

11. Meeting Evaluation & Wrap-Up

Meeting adjourns at 8:05 pm.